

## LGBT Resource Center

992008

**DO NOT MAKE ENTRIES ON THIS SHEET. IT IS FOR DISPLAY ONLY**

## Student Fee allocations

	16-17 Actual	17-18 Actual	18-19 Budget	19-20 Proposal	19-20 Difference	% 19-20 Difference
<b>Base amount</b>	\$ 5,000	\$ 5,000	\$ 5,000	\$ 13,926	\$ 8,926	179%
<b>61000 - Salary</b>	\$ -	\$ -	\$ -	\$ 6,242	\$ 6,242	N/A
<b>62000 - Wages</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
<b>63000 - Benefits</b>	\$ -	\$ -	\$ -	\$ 2,684	\$ 2,684	N/A
<b>71000 - Current Expense</b>	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	N/A
<b>75000 - Travel</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
<b>76000 - Scholarships</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
<b>77000 - Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
<b>Total Expense</b>	\$ 5,000	\$ 5,000	\$ 5,000	\$ 13,926	\$ 8,926	179%
<b>One time request</b>				\$ -	\$ -	N/A
<b>Total Request</b>	\$ 5,000	\$ 5,000	\$ 5,000	\$ 13,926	\$ 8,926	179%
<b>Carry Forward</b>	\$ 7,500	\$ 11,110	\$ 11,674	\$ 3,618	\$ (8,056)	-69%

Notes, including any one-time request(s):

## STUDENT FEE RECOMMENDATION COMMITTEE FEE REQUEST QUESTIONNAIRE FOR 2019-2020

Department or Program Name: LGBT Resource Center

Name & E-Mail: Jayson Stokes, jaysonstokes@weber.edu

Phone: 7271 Location: SC 154, mail code: 1123

**Return Fee Request (this Questionnaire and the attached Spreadsheet) via email by Wednesday, December 5, 2018, at 4 pm to Jennifer Brustad at [jenniferbrustad@weber.edu](mailto:jenniferbrustad@weber.edu).**

**Note: All Student Affairs units must review fee requests with their SAMC representatives prior to submission.**

*Please respond to all of the following questions in a brief and concise manner (do not exceed 5 pages for questions 1-5).*

### **1. What is your overall mission?**

The mission of the LGBT Resource Center is to “Cultivate a welcoming and safe environment for the LGBT community, their family, friends and allies through access learning and support”. We strive to fulfil our mission by providing informational and personal resources, educational programing, community-building events, and direct advisement. Our informational resources include, but are not limited to: the resource center with seating and AV equipment, a media library, various print materials covering a variety of topics, and direct advisement and referrals. We also strive to advocate on behalf of our students, faculty and staff here on campus and in the surrounding communities. The LGBT Resource Center also maintains an hourly student position to facilitate functions and programs of the center.

### **2. What do students gain from participating in your program/facility that contributes to the success of a student’s educational experience at Weber State?**

We serve all students, faculty, and staff regardless of one’s sexual orientation or gender identity. We provide high impact educational programming that seeks to close gaps in knowledge and understanding of LGBTQ concepts in order to build more inclusive and welcoming communities for everyone. It is important all students feel welcome and can freely engage here at Weber State University if they are to persist to graduation. We strive to educate individuals about diversity related topics involving social equality, sexual orientation and gender. We also seek to provide programing that benefits the greatest number of people possible. For example, we host speakers and community building events throughout the year. We also frequently provide panels and workshops for Weber State departments and classes. We have presented in classes, such as: Diversity of Psychology, Human Sexuality, and Social Work. We also partner with a class in the Communications Department every semester to assist students in completing an antithesis

project.

We collaborate with the Counseling and Psychological Services Center to provide a LGBTQIA Support and Discussion group which provides for students' mental health and wellbeing as well as creates a sense of community. We offer direct advising and referrals which support students' over all wellbeing on topics of mental health, physical health, identity development, and identity exploration. Our direct resources are high impact and contribute to students' overall success. LGBTQ+ students are often disadvantaged due to the constant stigma and rejection they experience in their everyday lives. We seek to assist them in overcoming barriers so that they can have a place here at WSU and persist to graduation. The reach of the LGBTQ+ community is far, all of our students, faculty and staff know LGBTQ+ people.

**3. Describe, in general, the evaluation process that your program/facility uses to assess your ability to meet your mission.**

There are ethical and safety concerns involved in using standard forms of assessment like participant surveys and attendance tracking when working with LGBTQ+ students. We do take headcounts for our programming in order to estimate how many individuals we serve. We also frequently seek feedback from our campus stakeholders, primarily students, on the needs of our campus community. We strive to advocate on behalf of our student populations as well as provide the services and programming that are most needed based on the feedback of students. We are currently working on updating university systems to be more inclusive of Transgender individuals. We are actively exploring safe and effective ways for us to continue assessment and tracking efforts on campus. It is an ongoing process. We are exploring how to use WeberConnect, Starfish, and other methods to track and assess students as well as the LGBT Resource Center's programming and resources.

**4. State any increases you received from student fees for 2018-19 (if any), and explain how the increases were/will be used.**

The LGBT Resource Center did not seek any increases in student fee based funding in the previous year. Our student fee index shows significant carry over due to the use of funds allotted to the equality committee and due to index confusion caused by the reorganization and creation of the Access and Diversity Unit within Student Affairs Division. The remaining funds do not accurately represent expenditures from the previous year due to incomplete funds transfers and ongoing initiatives. The ongoing allotment as well as currently listed carry forward funds will be balanced out this year.

**5. Describe any increases you are requesting from student fees for 2019-20 and explain your justification for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).**

The LGBT Resource Center is requesting an increase in student fees in order to provide for

wages and compensation for an Administrative Specialist position starting in July 2019. Please see the specific request below.

*Women's Center and LGBT Resource Center joint Administrative Specialist*

Currently, the Women's Center resides in Shepherd Union 322 with the Nontraditional Student Center. It shares a suite and an Administrative Specialist position with the Nontraditional Student Center. The Women's Center pays half of her full-time wages/benefits for 20 hours per week and the Nontraditional Student Center pays for the remaining 20 hours per week. During 2019, the Women's Center and LGBT Resource Center are moving next door to the current Testing Center space. At that time the Women's Center and the LGBT Resource Center will share the suite. In order to maintain the administrative support that the Women's Center needs, it will need to hire a new Administrative Specialist (the current admin is staying with the Nontraditional Student Center). Also due to the move into the Shepherd Union, the LGBT Resource Center will need to replace administrative support, specifically reception services and scheduling, that is currently offered in its current location in the Student Services Building by Access and Diversity. The determination has been made that the Women's Center will require  $\frac{3}{4}$  time from the new Administrative Specialist whereas the LGBT Resource Center would only require  $\frac{1}{4}$  of the position's time. The LGBT Resource Center is requesting an increase of \$8,926 to provide for  $\frac{1}{4}$  of the Administrative Specialist position. This will enable the Women's Center and the LGBT Resource Center to hire and share a full-time 40 hour per week professional Administrative Specialist who can support the administrative needs of the Women's Center and the reception and scheduling needs of the LGBT Resource Center. It is essential that the Women's Center has a 40 hour per week Administrative Specialist that can support budget, travel, hiring and other logistical/administrative tasks, as well as answer calls, manage several departmental email accounts, and greet visitors to the suite. This is especially important considering the Women's Center provides confidential and trauma-informed Advocacy Services -- having this position filled by one person will help the Women's Center create a welcoming environment through consistent and sustained support. The LGBT Resource Center needs the support of the Administrative Specialist to aid in reception services, welcoming students to the center and managing email and phone communications as well as scheduling for appointments and programming/events. All services currently supported by administrative services in the Access and Diversity area which will no longer be available due to the lack of proximity.

**6. Complete the attached spreadsheet outlining your overall budget and any requested increase. Each requested increase described in your narrative (see question 5 above) should correspond to the line items in the spreadsheet column "19-20 Change."**

*If you have any questions, please contact Jennifer Brustad at 626-8904, [jenniferbrustad@weber.edu](mailto:jenniferbrustad@weber.edu); Dave Taylor at 626-6737, [dtaylor@weber.edu](mailto:dtaylor@weber.edu); Daniel Kilcrease at 626-6008, [dkilcrease@weber.edu](mailto:dkilcrease@weber.edu); or Brett Perozzi at 626-6008, [brettperozzi@weber.edu](mailto:brettperozzi@weber.edu).*